

# STEM School Chattanooga

**PLT Purpose:** To lead the greater parent group (Parent Organization) in support of the STEM School through planning, overseeing, and implementing PLT initiatives

Thursday, January 7

Parent Leadership Team Meeting (6:30pm-7:30pm)

Zoom Link: <https://hcde-org.zoom.us/j/94420045277?pwd=cTc0a0EvZThyVStSUGtkNFMra0FVUT09>

Zoom Password: stem

- Welcome
  - Cheryl Cambron – PLT Meeting Facilitator: Unable to attend. Tony Donen to facilitate.
  - Terrie Quering – PLT Meeting Notetaker
  
- Attendance
  - Tara Bennett
  - Jim David
  - Stefanie deOlloqui
  - Tony Donen
  - Julie Gersch
  - Casandra Karl
  - Terrie Quering
  
- Committee Discussion and Plans:
  - Silent Auction Committee Chair: Julie Gersch
    - We have at this point 9 donations (gift cards, custom gate, 4 passes to World of Coca Cola, Gatlinburg admission passes, etc.) valuing just under \$800. Julie will share a full list.
    - Need to know how to get items that will work well on the online auction - specifically high value items.
      - Communication soon to the parents & 1 - 2 follow ups.
      - The communication will state it's an expectation for every family to donate an item.
      - At this point challenging to receive the donated items due to campus closure and the vaccination queue through the Chattanooga State campus.
      - We will ask that parents donate things that don't have to be dropped off at the school (gift cards & tickets that can be easily mailed) but arrangements will be made for items that must be dropped off.
      - Suggested to give suggested parameters or list of suggestions at different price points. Tara said we can make a list of items that have done well in the past to add to the letter to the parents.
      - Good pictures of donated items are needed for the virtual platform.
      - Stefanie stated we should have physical possession of all items before they are posted on the site for sale (in case something doesn't show up after it's been sold).
    - Dr. Donen thinks that by March we'll be able to access STEM School for donations to be dropped off, we should move the auction until then.
    - The letter to parents will go out soon about the donations and specifically stating that there will be drop off information soon - hopefully February at STEM School itself.
    - Volunteers are needed to work on the online site - inputting data & images, as well as helping with the live auction. Cassandra Karl & Terrie Quering volunteered.
    - The auction will go live on Monday, March 1. The student showcase will be that Monday - Thursday. The auction will run through Friday.

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- It is important to get up front a description and value of the item when the item is dropped off. We will have a worksheet to be completed with the donation including the description, value, expiration dates, delivery/pick-up parameters for each item, etc.
- Staff experiences will be looked into this month.
- Jim David is going to ask Dr. Sari the orthodontist for a donation (he has done so every other year for several years)
- Tara Bennett stated she will call Rock City, TN Aquarium, TN Valley Railroad, Children's Discovery Museum, & Dolly Wood.
- Amy Robinson will ask Publix through the donation account.
- Julie Gersch will ask Costco.
- We may have a shared doc after our next meeting to track donations if it's needed.
- Parent donations will go directly to Amy Robinson at STEM School.
- Staff Appreciation Committee: Terrie Quering, Becci Furr, Brian Sledge, Marcia Gloekler, Cheryl Cambron
  - No new events can be scheduled now as campus is closed.
  - Reconvene in February.
  - The December event went well and the committee had enough money to cover the needs of that event.
- Committee Update:
  - Parent Representatives for Learning Community Meetings: Julie Gersch, Cheryl Cambron, Kim Baucom, Brian Sledge
    - From Cheryl: Last month they were getting parent feedback on redefining the Covid phases and stratification of the grades (K-3 and so forth).
  - Facebook Internal Page: Cheryl Cambron
    - Nothing new to report.
  - National Honor Society Committee: Lyn Potter
    - Nothing new to report.
- Next PLT Meeting
  - Thursday, February 4 at 6:30 on Zoom